

**HOSTEL ADMISSION FORM - (PGDHM 2021-22 Batch)**

To,

Admin / Hostel Warden
IIHMR Bangalore.

Photo of student

Dear Sir/Madam,

I wish to apply for admission to the IIHMR Hostel for 1st academic year of PGDHM 2021 – 2022 batch
(from _____ To _____). I am giving below the necessary information:

1.	Name of the Applicant (in block letters)	
2.	Date of Birth	
3.	Parent's / Guardian's Name with relationship	
4.	Permanent Address with Pin code	
5.	Telephone No. With STD code (or) Mobile Number of Parent / Guardian	
6.	Local Guardian's name and address With contact number (if applicable)	
7.	Blood Group	
8.	Identification marks (two)	
9.	Any medical/Health issues (specify)	

We hereby, both student and parent / guardian would adhere to rules and regulations of according to Institute policies.

(Signature of the Applicant)_____
(Name and Signature of the Parent / Guardian)

For office purpose (To be filled by Institute):

Allotted Room No:

Signature of Hostel Warden:

Signature of Administration

HOSTEL RULES AND REGULATIONS :

Facilities:

1. Separate hostel for Girls' and boys' is provided by the Institute.
2. Hostel Accommodation is provided to those students who are non- residents of Bangalore. Rooms can be provided to the students of Bangalore, only if available.
3. Hostel facility includes boarding and lodging along with 3 times food i.e. breakfast, Lunch and Dinner.
4. During long Holidays (Festivals like Diwali, Navratrari), Food will not be served, days & dates of those Holidays will be shared by the Academic Dept.
5. The rooms are on single & twin-sharing basis; and have Cots & beds, common study table, chairs, one Almirah to each student and TV with cable.
6. Common washing machine facility is available at girls and boys Hostel
7. House-keeping facilities are available.
8. RO water facility is available for 24*7.
9. Hostel premises is under CC TV camera surveillance.
10. Wi-Fi facility and Power back (UPS) facility is provided both hostel.
11. Transport facility from Hostel to Institute is available for the hostel residents if required.

General

1. Allotment of rooms is solely at the discretion of the Management and first come first serve basis.
2. Residents of the hostel are not allowed to enter the hostel/rooms of the opposite gender.
3. Loitering around the campus after 9.30 PM is strictly prohibited.
4. Residents of the hostel are solely responsible for their valuables and belongings.
5. No day scholar & others are allowed to visit your room or stay on the hostel premises.
6. Residents of the hostel are solely responsible for any mishap on the campus or outside the campus.
7. Students can stay in the hostel for their summer training as per chargeable basis after 10 months of hostel.
8. All the students at the time of admission need to pay the full amount for the 1st year fee, In case, students had applied for bank loan, they need to pay the full amount at the time of admission, once the bank loan amount is received Institute will refund the same. If the students fail to pay the amount at the time of admission, he/she will not be accommodated in the hostel.
9. At the time joining, items/ facilities provided in each room will be verified and handover to the students with their signature. Similarly, at the time of leaving, verification will be done and in case of items missing/not working the cost will be deducted from the caution deposit.
10. Students who would like to stay during Summer Training/Internship had to submit the application to Admin / Hostel warden.

11. The second-year package starts from June 2021 and ends on Jan 2022 for 8 months (as per session plan) After that if any student wanted to continue, they have to take prior permission from warden/ Admin, and it will be on chargeable basis.
12. Food will served as per minimum stay of students.
13. Any repairs/replacement of items, roommates need to share the cost. Administration will facilitate to get the services done.

Mess Rules

1. Residents of the Hostel should take all their meals in the dining hall of the mess only. The meals include morning tea, breakfast (only in holidays), and dinner at Hostel canteen and Lunch at the Institute. The meal will be purely vegetarian.
2. Residents of the hostel will be served meals only during the prescribed timings.
3. There will be a common menu for all the residents (during working days).
4. Residents of the hostel shall not carry their meals wholly, or in part, outside the mess, nor should they carry any utensil or other property of the mess outside the dining hall.
5. Residents of the hostel shall not interfere with cooking or other services and shall not meddle with the mess equipment.
6. Sick residents may be allowed to eat their meals in their rooms with the permission of the Warden/Admin. They may obtain special sick-diet such as porridge, cornflakes, toasts and milk on the recommendation of the Medical Officer or with the permission of the Warden/Admin and on prior intimation to the mess contractor.
7. Outsiders are not allowed to take breakfast, lunch, tea or dinner which is served for the hostel residents.
8. Residents of the hostel should co-operate with the mess employees and deal with them in a polite and courteous manner.

Timings

- The following timings have been fixed for various activities for maintenance of discipline in the hostel in holidays.

Hostel Activities	Time
Breakfast & Tea	8:30 AM to 9.30 AM
Lunch	1:00 PM to 2:00 PM
Dinner	8:15 PM to 9:00 PM

Entry In/Out of Hostel

1. Residents of the hostel shall not leave their rooms during 9.30 PM to 6.00 AM without valid reason or written permission of the Warden, except for attending Institute functions or authorized academic work in the Institute. Attendance may be taken during these hours.
2. All the hostel residents should sign the logbook kept at the gate. He/she shall also enter the time of return in the register.

3. **Residents of the hostel shall not leave station without obtaining prior permission of the PGP Coordinator and the same shall be submitted to the Warden & Admin . On their return they shall report immediately.**
4. Residents of the hostel shall not invite any unauthorized person in their rooms. They shall deal with only authorized vendors, washer men, cobblers etc. during the prescribed hours
5. **No staffs, visitors or parents are allowed to enter the hostel rooms without the prior permission of the Warden & Admin.**
6. Before entering into the hostel, bag frisking will be done for every student & visitors.
7. No resident of the hostel shall stay in the hostel during Institute hours without a valid reason such as Illness or Health reason, which must be intimated to the Warden.

Use of Facilities :

1. A student who has opted for hostel shall reside only in the allotted hostel room. Residents of hostel should not change the allotted rooms without prior written permission from Warden/Admin.
2. Residents of the hostel shall be responsible for all furniture, electrical and other fixtures in their rooms. They shall not disfigure or paint or stick photos, posters etc. on the walls, doors and windows or otherwise damage them.
3. At the end of the academic year or while leaving the Institute even for short break, Each resident shall hand over his / her room with all furniture and fixtures to the Admin / Warden and pay the cost of all damages and shortages detected in his/her room.
4. Residents of the hostel shall not use power appliances like Room Heaters, Electrical Pans, Electrical Toasters, Iron Box etc., in their rooms.
5. **SMOKING & USE OF ALCOHOLIC DRINKS, NARCOTIC MATERIALS OR GAMBLING IN ANY FROM IS STRICTLY PROHIBITED ON HOSTEL OR INSTITUTE PREMISES. Incase found in such activities, management has authority to Rusticate the student from hostel or institute immediately.**
6. Residents of the hostel should maintain decorum and dignity and should not create any nuisance or disturbance to the neighbors.
7. Residents of the hostel should inform the Warden/ Admin when they suffer from illness or injury. Charges for stay at hospital, consultation, medicines, taxi/vehicle charges etc. would be borne by the residents.
8. Residents of the hostel should not organize any party, assembly or activity in the hostel premises
9. **Residents of the hostel shall cooperate with the Admin, Warden, Security and Supervisor and follow their instructions on all matters.**

Welfare / Grievances Redressal Committee:

Residents of the hostel would select a representative (for girls' and boys' hostel) who would be the single point of contact to discuss the problems with the warden. Also students can write their complain and other issues in the complaint book, kept in the hostel premises which would be regularly monitored by the Admin/Hostel-In-Charge.



Rights of Institute Administration :

- On matters not covered by these rules, the discretion of the Administration shall be final and binding.
- The Institute management has full right to deny accommodation to any or all students at any time in the overall interest of the Institute.
- The Institute Administration reserves the right to change the rules and regulations in the overall interest of the Institute.

DECLARATION: I have read Hostel rules and regulations completely; and I assure you that I shall not violate any rules and regulations as mentioned above.

Signature of Student:

Signature of Parent / Guardian: