

**INTERNAL CIRCULAR**

To : PGDM Students
From : Dr. Usha Manjunath – Director
Date : 20th October 2025
Subject: Institute level Grievance Redressal Committee for the Academic Year 2025-26

The Institute level Grievance Redressal Committee for the Academic Year 2025-26 is formed with the following members.

Name of the Member	Role
Dr. Usha Manjunath	Chairperson
Dr. Sarala R	Member
Dr Sarthak Sengupta	Member
Mr. Nityananda Hegde	Member
Ms. Aryaka N K	Member
Mr. Madhusudhan Nair	Member
Dr Shikha Tripathi	OMBUDSMAN
Ms Kanu Priya	Student Representative
Mr Prasannah M	Student Representative
Dr Falguni Pandya	Convener

To ensure transparency by technical institutions imparting technical education, in admissions and with Paramount Objective of preventing unfair practices and to provide a mechanism to innocent students for redressal of their grievances.

Grievances including the following complaints:

1. Making admission contrary to merit determined in accordance with the policy of the Institute.



2. Irregularity in the admission process adopted by the Institute.
3. Refusing admission in accordance with the declared admission policy of the Institute.
4. Withhold or refuse to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such university, with a view to induce or compel such person to pay any fee or fees in respect of any course or programme of study which such person does not intend to pursue.
5. Demand of money more than that specified in the declared admission policy or approved by the competent authority to be charged by such institution:
6. Breach of the policy for reservation in admission as may be applicable.
7. Complaints of alleged discrimination by students from Scheduled Caste, Scheduled Tribes, OBC, women, minority or disabled categories.
8. Non-payment or delay in payment of scholarships to any students that such institution is committed.
9. Delay in conduct of examinations or declaration of results beyond that specified in the academic calendar.
10. Any complaint other than the above mentioned.

The committee will

- a) Meet twice in a year and whenever there are any issues and challenges.
- b) To sensitize about the committee and its function to all the students and employees of the Institute.

For Institute of Health Management Research, Bangalore

Usha Manjunath
Dr. Usha Manjunath
Director

